

**MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING DECEMBER 5, 2022**

CALL TO ORDER

Mayor Phillips called the December 5, 2022, meeting of the Green Township Committee to order at 7:02 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mrs. DeClesis read the statement of adequate notice.

ROLL CALL: Present: Mr. James Chirip, Mr. Bader Qarmout, Mr. Virginia "Ginnie" Raffay, and Mayor Margaret "Peg" Phillips

Absent: Mr. James DeYoung

Chirip motioned to excuse the absent member.

Seconded: Qarmout

Discussion: None

All were in favor.

Also present: Mr. Angelo Bolcato, Township Attorney and Mrs. Patty DeClesis, Deputy Clerk

OPEN PUBLIC SESSION #1: Mayor Phillips opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. There being no public comments presented, Mayor Phillips closed Open Public Session #1.

CONSENT AGENDA:

1. RESOLUTIONS: (Approval of the Following)

None

2. CORRESPONDENCE: (Acceptance for Filing of the Following)

- a. Notice of Public Hearing from Elizabethtown Gas scheduled for December 14, 2022
- b. Letter Dated November 21, 2022, from Sandy Hull, Delaware Water Gap Defense Fund
- c. Notice of Township of Frelinghuysen Ordinance Introduced Amending the Zoning Map Within Section 303 and Rezoning Property from NC to ROM Zone Classification
- d. Notice of Township of Frelinghuysen Ordinance Introduced for the Adoption of the Floodplain Management Regulations

3. REPORTS: (Acceptance for Filing of the Following)

- a. Treasurer's Report - September 30 and October 31, 2022
- b. Agricultural Advisory Committee Meeting Minutes - November 1, 2022
- c. Sussex County Department of Public and Environmental Health Services - October 2022
- d. Green Township Volunteer Fire Department Call Report - October 2022

Raffay motioned to move Consent Agenda

Seconded: Chirip

Discussion: None

Upon roll call vote:

Ayes: Chirip, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: DeYoung

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DISCUSSIONS:

- a. Andover Tunnel Detour Route - Mayor Phillips noted the email from the County notifying the Township of the plans to repave County Route 517 through the Andover Tunnel prior to the winter season. The tunnel will be closed for one working day. The detour will utilize Whitehall Road. The Committee has no concerns with the detour plan.
- b. Sussex County League of Municipalities Court Regionalization Working Session - Mayor Phillip noted the invitation sent by email to schedule a follow-up working session with municipalities that are interested in learning more about participation in the regionalization of court services in Sussex County. The court subcommittee will respond with their preferences.

OLD BUSINESS: None

NEW BUSINESS:

- a. **Resolution 2022-182** - Authorize Professional Engineering Services for the County Connector Trail - Phase III

Motion: Chirip

Seconded: Raffay

Discussion: Qarmout commented that the Engineer's proposal seems high. The Committee discussed the State permit fees and would like to ask for the Township Engineer's opinion on the possibility of the State waiving permit fees. Mrs. DeClesis will contact the Township Engineer.

Chirip motioned to amend the previous motion to carry the resolution to the next meeting pending further information from the Township Engineer.

Seconded: Raffay

Upon roll call vote:

Ayes: Chirip, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: DeYoung

- b. **Resolution 2022-183** - Award K&A Towing for Towing Services

Motion: Qarmout

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: Chirip, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: DeYoung

- c. **Resolution 2022-184** - Transfer of Funds

Motion: Raffay

Seconded: Qarmout

Discussion: Qarmout asked for clarity in the wording for the funds. Mrs. DeClesis will clarify with the CFO.

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Raffay motioned to amend the previous motion to carry the resolution to the next meeting pending clarification

Seconded: Qarmout

Upon roll call vote:

Ayes: Chirip, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: DeYoung

d. Resolution 2022-185 - Bills List (11/18/2022 to 11/30/2022)

Motion: Raffay

Seconded: Qarmout

Discussion: None

Upon roll call vote:

Ayes: Chirip, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: DeYoung

e. Resolution 2022-186 - Developer's Escrow Trust (11/03/2022 to 11/30/2022)

Motion: Qarmout

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: Chirip, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: DeYoung

f. Introduction Ordinance 2022-12 - Amending Chapter 10 of the Code of the Township of Green, Sussex County, New Jersey Entitled "Building and Housing", Section 10-1 "State Uniform Construction Code Enforcing Agency"

Chirip motioned to introduce the ordinance and move to Public Hearing on December 19, 2022

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: Chirip, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: DeYoung

g. Minutes ready for approval - November 21, 2022, Regular Meeting and Executive Session

Motion: Qarmout

Seconded: Raffay

Discussion: None

All were in favor.

Absent: DeYoung

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING DECEMBER 5, 2022

MATTERS FROM THE TOWNSHIP DEPUTY CLERK: Mrs. DeClesis noted the following matters:
Election Reimbursement - We received a check for \$1,385.50 from the County for reimbursement of the vote-by-mail costs related to the 2019, 2020, and 2021 primary elections. The CFO will deposit to the miscellaneous revenue account.

EverGreen Park Pavilion and Bathrooms - The pavilion and bathrooms are closed as of today. The porta john was to be delivered today. Signs are posted that the bathrooms are closed until spring.

MATTERS FROM THE GOVERNING BODY: Mrs. Raffay commented that the Recreation Committee did a wonderful job at the tree lighting. It was really well attended. Thank you to the Fire Department for bringing Santa.

Mayor Phillips noted kudos to the Recreation Committee as well as to the DPW for getting the lights decorated on the pavilion and the tree. Mayor Phillips thanked the Fire Department and the First Aid Squad for escorting Santa to the tree lighting.

Mayor Phillips provided an update from a recent Bicentennial Committee meeting.

MATTERS FROM THE TOWNSHIP ATTORNEY: Mr. Bolcato stated that he has a couple of items to report on in closed session.

MATTERS FROM THE SUPERINTENDENT OF PUBLIC WORKS: Not in attendance.

OPEN PUBLIC SESSION #2: Mayor Phillips opened Public Session #2 for public comments. There being no public comments offered, Mayor Phillips closed Open Public Session #2.

EXECUTIVE SESSION: Resolution ES2022-25 - Contract Negotiations - Auditor Services
- Attorney-Client Privilege - Special Counsel
- Contract Negotiations - Greendell Post Office
- Contract Negotiations - Construction Interlocal Agreement

Chirip motioned to enter Executive Session at 7:25 p.m.

Seconded: Raffay

Discussion: None

All were in favor.

Mayor Phillips noted that no action is expected to be taken after Executive Session.

The Committee returned to Open Public Session at 8:03 p.m.

Chirip motioned to adjourn Executive Session and return to Open Public Session

Seconded: Raffay

Discussion: None

All were in favor.

Mayor Phillips noted the next Township Committee Meeting is scheduled for Monday, December 19, 2022, at 7:00 p.m.

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING DECEMBER 5, 2022

ADJOURNMENT:

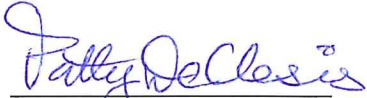
Chirip motioned to adjourn at 8:04 p.m.

Seconded: Raffay

Discussion: None

All were in favor.

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Patty DeClesis, RMC
Deputy Clerk

Date Approved: December 19, 2022

RESOLUTION 2022-183
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

AWARD K & A FOR TOWING AND STORAGE FOR BIDS 22-02 AND 22R-02

WHEREAS the Township of Green has a need for towing and storage services for its continuing operations of roadway safety; and

WHEREAS, the Township had sought to obtain a vendor through two (2) bids, 22-02 and 22R-02, on November 3, 2022, and November 18, 2022; and

WHEREAS the Township availed itself of the negotiations remedy under the New Jersey Local Publics Contract Law at N.J.S.A.40A:11-5(3), through Resolution 2022-181; and

WHEREAS, on November 28, 2022, the Township representatives engaged in negotiations with vendors in accord with N.J.S.A. 40A:11-5(3) for the terms and tenets as contained within bids 22-02 and 22R-02; and

WHEREAS K & A Storage and Recovery, 76 County Route 639, Sussex, NJ 07461 has proposed to provide the vehicles consistent with the specifications as contained within bids 22-02 and 22R-02 at the rates attached: and

WHEREAS subject to the approval of future years budgets, the Chief Financial Officer certifies funding is available from line items:

2022 current: for calendar year 2022

2023 & 2024: subject to appropriations within the budget for each year

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Green, in the County of Sussex as follows:

K & A Storage and Recovery, 76 County Route 639, Sussex, NJ 07461 is hereby awarded the contract to provide for towing and storage services for the remainder of 2022, and calendar year 2023 and 2024, consistent with the specifications as contained within Bids 22-02/ 22R-02 and subject to budget appropriations.

DATED: December 5, 2022

I, Patty DeClesis, Deputy Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on December 5, 2022.



Patty DeClesis, RMC, Deputy Clerk

RESOLUTION 2022-183
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. DeYoung						√
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

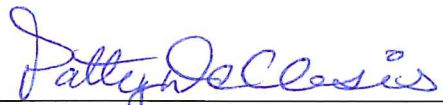
RESOLUTION 2022-185
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BILLS LIST (11/18/2022 to 11/30/2022)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 11/18/2022 to 11/30/2022 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: December 5, 2022

I, Patty DeClesis, Deputy Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on December 5, 2022.



Patty DeClesis, RMC, Deputy Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. DeYoung						√
Mr. Qarmout		√	√			
Mrs. Raffay	√		√			
Mayor Phillips			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 12/05/2022 For bills from 11/18/2022 to 11/30/2022

Check#	Vendor	Description	Payment	Check Total
11644	1770 - Advance Auto Parts	PO 15395 Auto Parts	1,091.88	1,091.88
11645	1908 - Brady & Correale, LLP	PO 15425 Land Use Board Legal Services	175.00	175.00
11646	2068 - Central Jersey Equipment LLC	PO 15717 Mowers	63.12	63.12
11647	2161 - GateHouse Media New York Holdings Inc	PO 15564 Legal Ads	189.52	189.52
11648	528 - Griffith-Allied Trucking LLC	PO 15353 Diesel Fuel Delivery	2,526.00	
		PO 15354 Gasoline Delivery	1,614.10	4,140.10
11649	953 - Hoover Truck Centers, Inc	PO 15371 Truck Repair	299.04	299.04
11650	190 - JCP& L	PO 15426 Airport Electric Bill 2022	4.24	
		PO 15463 Street Lighting 2022	42.18	46.42
11651	1860 - Kimberlee Mantz	PO 15736 Yearly subscription to Canva	119.40	119.40
11652	1632 - Laddey, Clark & Ryan LLP	PO 15731 Legal Service for October 2022	3,108.00	3,108.00
11653	1047 - LCB Services	PO 15732 Registration for Notary webinar- P. DeCl	45.00	45.00
11654	109 - Montague Tool & Supply Co, Inc.	PO 15373 Janitorial Supplies & Small Tools	362.10	362.10
11655	1960 - Navitend	PO 15299 2022 Agreement Office 365	820.00	820.00
11656	165 - Oriental Trading Co.	PO 15720 Tree Lighting, Gingerbread, Easter Egg	575.10	575.10
11657	2141 - Primepoint, LLC	PO 15305 Time & Labor Management Program	117.50	117.50
11658	908 - Service Tire Truck Centers, Inc.	PO 15346 Tires	5,432.76	5,432.76
11659	2181 - Shane Carin	PO 15729 Worker Rabies Clinic 2022	25.00	25.00
11660	1210 - SK Paper Shred Inc.	PO 15453 Paper Shredding Bill 2022	69.99	69.99
11661	624 - Suburban Propane	PO 15356 Propane Delivery DPW 2022	105.33	105.33
11662	114 - Sussex County MUA	PO 15397 Municipal/Household Waste	10,474.56	10,474.56
11663	1703 - Town of Newton	PO 15730 2022-2023 Municipal Alliance Matching Fun	377.31	377.31
11664	34 - Verizon	PO 15733 November Phone Bill 2022	759.26	759.26
11665	1962 - Viking Terminite & Pest Control Inc	PO 15474 Pest Control Service 2022	198.06	198.06
11666	1236 - W.W.Grainger Inc.	PO 15445 DPW Supplies	189.38	189.38

TOTAL

28,783.83

Total to be paid from Fund 01 CURRENT FUND

28,688.84

Total to be paid from Fund 02 FEDERAL & STATE GRANTS

69.99

to be paid from Fund 12 ANIMAL FUND

25.00

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28,783.83

Checks Previously Disbursed

9999	Payroll Account	11/30/2022	38,711.12 11/28/2022

			38,711.12

Totals by fund	Previous Checks/Voids	Current Payments	Total
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Fund 01 CURRENT FUND	38,711.12	28,688.84	67,399.96
Fund 02 FEDERAL & STATE GRANTS		69.99	69.99
Fund 12 ANIMAL FUND		25.00	25.00
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BILLS LIST TOTALS	38,711.12	28,783.83	67,494.95
			=====

RESOLUTION 2022-186
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

DEVELOPERS ESCROW TRUST (11/03/2022 to 11/30/2022)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 11/03/2022 to 11/30/2022 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: December 5, 2022

I, Patty DeClesis, Deputy Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on December 5, 2022.



Patty DeClesis, RMC, Deputy Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. DeYoung						√
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

**List of Bills - (1410101002) CASH - Developers Escrow-Provident Bank
DEVELOPERS ESCROW TRUST**

Meeting Date: 12/05/2022 For bills from 11/03/2022 to 11/30/2022

Check#	Vendor	Description	Payment	Check Total
7514	1908 - Brady & Correale, LLP	PO 15712 LU2211 Roio	886.00	886.00
7515	1877 - J. Caldwell & Associates	PO 15705 LU2211 Roio	520.00	520.00
TOTAL				1,406.00
Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST		1,406.00		
		=====		
		1,406.00		

**TOWNSHIP OF GREEN
ORDINANCE 2022-12**

**AN ORDINANCE AMENDING CHAPTER 10 OF THE CODE OF THE
TOWNSHIP OF GREEN, SUSSEX COUNTY, NEW JERSEY
ENTITLED "BUILDING AND HOUSING",
SECTION 10-1 "STATE UNIFORM CONSTRUCTION
CODE ENFORCING AGENCY"**

WHEREAS, The Township of Green has entered into an Interlocal Services Agreement with Independence Township by which Independence Township will furnish code administration and enforcement services under the Uniform Construction Code, N.J.A.C. 5:23-1 et seq. for Green Township; and

WHEREAS, the Township of Green desires to adopt Independence Township's fee schedule as the uniform fee schedule required by N.J.A.C. 5:23-4.17(e).

BE IT ORDAINED by the Township Committee of the Township of Green, Sussex County, New Jersey, as follows:

SECTION 1.

Section 10-1 "State Uniform Construction Code Enforcing Agency" is repealed in its entirety and replaced as follows:

The Township of Green has entered into an Interlocal Service Agreement for Construction Department services to be provided by Independence Township. The fees charged for specific services shall be as set forth in the Fee Schedule published by the Provider, Independence Township, which Fee Schedule shall supersede any inconsistent fees set forth in the Revised General Ordinances of the Township of Green and is adopted by reference as the uniform fee schedule for the Interlocal Service Agreement. The prevailing Fee Schedule shall be available to the public during normal business hours at the Green Township Municipal Building.

SECTION 2 - SEVERABILITY

If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

SECTION 3 - REPEALER

All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

SECTION 4: EFFECTIVE DATE

This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

TOWNSHIP OF GREEN
ORDINANCE 2022-12

NOTICE

The above-entitled Ordinance was introduced and passed at first reading by the Green Township Committee at a meeting held on December 5, 2022, and after publication and a public hearing was finally adopted by the Green Township Committee at a meeting held on _____, 2022.

ATTEST:

TOWNSHIP OF GREEN,

Mark Zschack, RMC, Township Clerk

Margaret "Peg" Phillips, Mayor

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. DeYoung						√
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						
Mr. DeYoung						
Mr. Qarmout						
Mrs. Raffay						
Mayor Phillips						

INTRODUCED: December 5, 2022

ADOPTED:

ADVERTISED:

ADVERTISED:

RESOLUTION ES 2022-25
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:

☐ Personnel ☒ Contract Negotiation ☐ Real Property
☐ Public Safety ☐ Litigation/Potential Litigation ☒ Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

Dated: December 5, 2022

I, Patty DeClesis, Deputy Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on December 5, 2022.



Patty DeClesis, RMC, Deputy Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. DeYoung						√
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mayor Phillips			√			